



Enercare Connections

4000 Victoria Park Avenue  
Toronto, ON M2H 3P4  
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[enercare.ca](http://enercare.ca)

Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit [enercare.ca/RegulatoryChanges](http://enercare.ca/RegulatoryChanges). To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

### **Submitting Your Form to Enercare**

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: [client.care@enercare.ca](mailto:client.care@enercare.ca)  
Subject: DRC Self Declaration Form

Mail: Enercare Connections  
Attention: Client Care – DRC Self Declaration,  
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

### **Important Information**

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at [client.care@enercare.ca](mailto:client.care@enercare.ca) if you have submitted a form directly to the LDC.

## **Have a question?**

**Contact your Client Manager or [client.care@enercare.ca](mailto:client.care@enercare.ca).**



2185 Derry Road West  
 Mississauga, Ontario, L5N 7A6  
 Tel: (905) 273-7425  
 Fax: 905-566-2731

**Bulk Metered Multi-Unit Residential Premises Declaration Form for  
 Low Volume or Designated Consumers – Exemption from the  
 Debt Retirement Charge (“DRC”) under  
 O. Reg. 493/01 of the *Electricity Act, 1998*  
 Effective January 1, 2016**

**PLEASE RETURN THIS COMPLETED FORM TO:**

Mail: Enersource Hydro Mississauga Inc.  
 2185 Derry Road West  
 Mississauga, Ontario  
 L5N 7A6

Or Fax: (905) 566-2731

The exemption from the Debt Retirement Charge (“DRC”) is to a maximum of 1,500 kWh per month, for each “eligible residential unit”. An “eligible residential unit” means a unit that, a) is a self-contained set of rooms located in a building or structure, b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and c) is used or intended for use as a residential premises.

**If your location is billed by Enersource Hydro Mississauga (“Enersource”) and it has one or more eligible residential units as defined above, you must complete this form and return it to our office by fax or mail as soon as possible.** Your eligibility to obtain the exemption for any eligible residential unit will not be assessed until we have received this form properly and fully completed with all required information. The exemption will be applied on the first day of the billing period in which the properly and fully completed notice is received, or the first day of the next billing period, if the notice is received within ten days of the end of the billing period, but not before January 1, 2016. Any delay in processing as a result of missing or inaccurate information on this form may result in the exemption not being applied to your account. Retroactive exemptions will **NOT** be applied to your account for any reason whatsoever.

If you have multiple locations eligible for declaration as bulk metered multi-unit residential premises, please list each account separately on its own line. **Do not include units which are metered or billed separately from the account referenced.** Each account listed below provides for electricity that is consumed in at least one eligible residential unit.

You must provide written notification if your location ceases to qualify as a residential premise, or if there is a change in the number of units declared within the property or complex.

Enersource Account Number(s)	Account Name	Basis for Qualification	Number of Units within Property/ Complex
Sample 0000000000	Valley Apartment Complex	Apartment Building – Tenant Protection Act	50



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**Certification**

The following individuals have the authority to provide and certify the accuracy of the information provided on this form and any additional attachments.

The undersigned acknowledges that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the *Electricity Act, 1998* and certifies the information contained in this form is complete and accurate, and agrees that he/she will promptly notify Enersource if any of the information changes.

**[Note: Please fill out the applicable sections below]**

Corporation's Name:	I certify the above information to be true, correct and complete.	Date
Name, Phone Number and Title of Authorized Officer:		
Sole Proprietor	I certify the above information to be true, correct and complete.	Date
Name and Phone Number of Applicant:		
Partnership's Name:	I certify the above information to be true, correct and complete.	Date
Name and Phone Number of Authorized Individual to sign on behalf of Partnership:		
	Signature of Authorized Officer	
	Signature of Applicant (should be the same as Account Name)	
	Signature of Authorized Individual (should be the same as Account Name)	

All information submitted in this process will be used by Enersource in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules; associated policies; standards and procedures; and conditions of its electricity distribution license.

It is the policy of Enersource to only collect information which is required to serve you. Enersource will not disclose your information without your consent except in accordance with its Privacy Policy. For more information about, or to review our Privacy Policy, please visit our website at [www.enersource.com](http://www.enersource.com).

The information contained in this form will be retained by Enersource and may be subject to review by the Minister of Finance pursuant to the *Ontario Energy Board Act, 1998*.

**Any penalty or action resulting from false declaration shall be borne by the customer.**