



Enercare Connections

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enercare.ca

Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit enercare.ca/RegulatoryChanges. To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

Submitting Your Form to Enercare

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: client.care@enercare.ca
Subject: DRC Self Declaration Form

Mail: Enercare Connections
Attention: Client Care – DRC Self Declaration,
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

Important Information

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at client.care@enercare.ca if you have submitted a form directly to the LDC.

Have a question?

Contact your Client Manager or client.care@enercare.ca.

Self-Declaration Form Bulk Metered Multi-Unit Residential Complex

As part of its commitment to reduce electricity cost pressures, the Ontario government is removing the Debt Retirement Charge (DRC) from residential electricity consumers' bills after December 31, 2015. Bulk metered multi-unit residential complexes are eligible for an exemption from the DRC for the first 1500 kWh per month per eligible residential unit.

Customers with a Bulk metered multi-unit residential complex can self-declare their eligibility for the Debt Retirement Charge Exemption if they qualify. Please return this completed form as soon as possible to register your account so that you may receive the exemption from paying the DRC for the first 1500 kWh or electricity used per month per eligible residential unit. This exemption applies only to electricity consumed on or after January 1, 2016. Declarations received after that date will be applied to the next bill and not applied retroactively.

Step One – Does your account qualify?

As defined in Ontario Regulation (O.Reg. 493/01), you qualify for DRC reduction if your account relates to:

An eligible residential unit that:

- (a) is a self-contained set of rooms located in a building or structure,
- (b) contains kitchen and bathroom facilities that are intended for the use of that unit only, and
- (c) is used or intended for use as a residential premises.

You can find this regulation on the government's e-laws web site at www.e-laws.gov.on.ca.

Step Two – Complete this form:

If your account qualifies, please fill in the information below. If you have more than one qualified account, list each account separately. Please attach a separate page if you run out of room. If there are units in your building or complex that are metered or billed separately from the account referenced, do not include them in the total number of units for this account.

By completing this form, you certify that the account(s) listed below provide(s) electricity that is consumed in at least one eligible residential unit.

Self-Declaration under the Electricity Act as an eligible Multi-Unit Residential Complex			
Halton Hills Hydro Account Number	Account Name	Account Address	Number of Eligible Residential Units
e.g. 12345-67890	123 Company	123 Any St., Halton Hills	10 Units



Acknowledgement:

By completing this document, you are certifying that the information contained herein is complete and accurate and that you will notify Halton Hills Hydro promptly if any information changes.

The following individuals have authority to provide and certify the accuracy of the information on this form and any additional attachments. It is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the *Electricity Act, 1998*. Any penalty resulting from falsifying this Self Declaration Form shall be borne by the account holder. Please complete the applicable sections below.

Corporation's Name: <hr/>	I certify the above information to be true, correct and complete. <hr/>	Date <hr/>
Name & Office of Authorized Officer: <hr/>	Signature of Authorized Officer <hr/>	
Sole Proprietor: <hr/>	I certify the above information to be true, correct and complete. <hr/>	Date <hr/>
Name of Applicant: <hr/>	Signature of Applicant (should be same as the Account Name) <hr/>	
Partnership's Name: <hr/>	I certify the above information to be true, correct and complete. <hr/>	Date <hr/>
Name of Authorized Individual to sign on behalf of Partnership: <hr/>	Signature of Authorized Individual (should be same as the Account Name) <hr/>	

You must advise Halton Hills Hydro promptly in writing if your account ceases to qualify for the Debt Retirement Charge exemption as an eligible multi-unit residential complex or if there is a change in the number of units with the property or complex. Failure to do so will lead to the requirement to reimburse any Debt Retirement Charge exemption credit outside of the eligible time frame.

All information submitted in this process will be used by Halton Hills Hydro Inc. in support of its obligations under the Electricity Act, 1998, and the Ontario Energy Board Act, 1998, applicable Ontario Energy Board Codes and Rules, associated policies, standards and procedures and its license. Halton Hills Hydro will use the information collected on this form for the purposes of confirming your eligibility as an eligible multi-unit residential complex for purposes of DRC calculation. Halton Hills Hydro's privacy policy may be found at www.haltonhillshydro.com.

PLEASE RETURN THIS COMPLETED FORM TO:

Attn: Customer Care

Halton Hills Hydro

43 Alice St, Acton ON, L7J 2A9 FAX: 519-853-5168 EMAIL: inquiries@haltonhillshydro.com