



Enercare Connections

4000 Victoria Park Avenue  
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[enercare.ca](http://enercare.ca)

Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit [enercare.ca/RegulatoryChanges](http://enercare.ca/RegulatoryChanges). To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

### **Submitting Your Form to Enercare**

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: [client.care@enercare.ca](mailto:client.care@enercare.ca)  
Subject: DRC Self Declaration Form

Mail: Enercare Connections  
Attention: Client Care – DRC Self Declaration,  
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

### **Important Information**

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at [client.care@enercare.ca](mailto:client.care@enercare.ca) if you have submitted a form directly to the LDC.

## **Have a question?**

**Contact your Client Manager or [client.care@enercare.ca](mailto:client.care@enercare.ca).**



## **Important Notice – Immediate Action Required by Owners and Account Holders of**

### **Bulk Metered Multi-Unit Residential Premises**

#### **Re: Exemption from the Debt Retirement Charge under O. Reg. 493/01 of the *Electricity Act, 1998***

#### **Effective January 1, 2016**

Bulk metered multi-unit residential properties are eligible for exemption from the Debt Retirement charge up to maximum of 1,500 kWhs per month, for each “eligible residential unit”. An “eligible residential unit” means a unit that, a) is a self-contained set of rooms located in a building or structure, b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and c) is used or intended for use as a residential premises.

**If your location is billed by Horizon Utilities Corporation and it has one or more eligible residential units as defined above, you must complete this form and return it to our office by fax/mail/email as soon as possible to qualify for the exemption from the Debt Retirement Charge on your electricity bill.** Your eligibility to obtain the exemption for any eligible residential unit will not be assessed until we have received this form fully completed with all required information. The exemption will commence on the later of January 1, 2016 or the date on which your eligibility is confirmed. Any delay in processing as a result of missing or inaccurate information on this form, may result in the exemption not being applied to your account. Retroactive exemptions will **NOT** be applied to your account for any reason whatsoever.

If you have multiple locations eligible for declaration as bulk metered multi-unit residential premises, please list each account separately on its own line or on a separate form. **Do not include units which are metered or billed separately from the account information referenced.**

You must provide written notification if your location ceases to qualify as a residential premise, or if there is a change in the number of units declared within the property or complex.

**Please complete the Self Declaration Form and Certification and return to Horizon Utilities by December 4, 2015 to ensure prompt processing of your exemption.**



## Certification

The following individuals have the authority to provide and certify the accuracy of the information provided on this form and any additional attachments.

The undersigned acknowledges that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the *Electricity Act*, 1998 and certifies the information contained in this form is complete and accurate, and agrees that he/she will promptly notify Horizon Utilities Corporation if any of the information changes. Please fill out the applicable sections below]

Corporation's Name:	I certify the above information to be true, correct and complete.	Date
Name, Phone Number and Title of Authorized Officer:	Signature of Authorized Officer	
Sole Proprietor Name and Phone Number of Applicant:	I certify the above information to be true, correct and complete.	Date
	Signature of Applicant (should be the same as the Account Name)	
Partnership's Name:	I certify the above information to be true, correct and complete.	Date
Name and Phone Number of Authorized Individual to sign on behalf of Partnership:	Signature of Authorized Individual (should be the same as the account name)	

All information submitted in this process will be used by Horizon Utilities Corporation in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998*, applicable Ontario Energy Board Codes and Rules; associated policies; standards and procedures; and conditions of its electricity distribution license.

It is the policy of Horizon Utilities Corporation to only collect information which is required to serve you. Horizon Utilities Corporation will not disclose your information without your consent except in accordance with its Privacy Policy. For more information about, or to review our Privacy Policy, please visit our website at [www.horizonutilities.com](http://www.horizonutilities.com).

This information contained in this form will be retained by Horizon Utilities Corporation and may be subject to review by the Minister of Finance pursuant to the *Ontario Energy Board Act, 1998*.

**Any penalty or action resulting from false declaration shall be borne by the customer.**

Please return this form as soon as possible to:

**Mail:** Horizon Utilities Corporation  
P.O. Box 2249, Station LCD 1  
Hamilton, Ontario  
L8N 3E4

**Phone Number:** 1-866-458-1236  
**Fax Number:** 905-522-6228  
**Email:** [info@horizonutilities.com](mailto:info@horizonutilities.com)