



Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit [enercare.ca/RegulatoryChanges](http://enercare.ca/RegulatoryChanges). To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

### **Submitting Your Form to Enercare**

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: [client.care@enercare.ca](mailto:client.care@enercare.ca)  
Subject: DRC Self Declaration Form

Mail: Enercare Connections  
Attention: Client Care – DRC Self Declaration,  
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

### **Important Information**

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at [client.care@enercare.ca](mailto:client.care@enercare.ca) if you have submitted a form directly to the LDC.

## **Have a question?**

**Contact your Client Manager or [client.care@enercare.ca](mailto:client.care@enercare.ca).**

# Debt Retirement Charge Exemption for Bulk-Metered Multi-Unit Residential Premises



## RETURN COMPLETED FORM TO:

**Mail:** Hydro One Networks Inc.  
Attn: Transmission & Distribution Settlements – TCT-06  
483 Bay Street  
Toronto, ON M5G 2P5

**Email:** BCC@HydroOne.com  
**Fax:** (416) 345-5957

Effective Jan. 1, 2016, all customers with a residential account will be exempt from the Debt Retirement Charge (DRC). Customers with a general service account that provides electricity to one or more “eligible residential units” will also be eligible for a DRC exemption up to 1,500 kWh per month multiplied by the number of eligible residential units included in the account. To qualify and receive the DRC exemption effective with electricity used on and after Jan. 1, 2016, you must return this completed form **by Nov. 20, 2015. Forms received after this date, will be processed on a going forward basis and may not be processed in time to receive the exemption for Jan. 1, 2016. There will be no retroactive adjustment back to Jan. 1, 2016.**

### Step One – Does your account qualify?

Your account qualifies if your property contains at least one eligible residential unit as defined in Subsection 1 (1) of Ontario Regulation 493/01:

“eligible residential unit” means a unit that,

- (a) is a self-contained set of rooms located in a building or structure
- (b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and
- (c) is used or intended for use as a residential premises

### Step Two – Fill in the form

If your account qualifies, please fill in the information below. If you have multiple accounts with Hydro One Networks Inc. that qualify then you must list each qualifying account on a separate DRC Exemption form available at [www.HydroOne.com/ServiceRequests](http://www.HydroOne.com/ServiceRequests) or by making copies of this form. If there is a change in the number of eligible residential units included in the account, you must promptly give notice to Hydro One by providing a revised form. If this form does not list the number of eligible residential units, one unit will be assumed.  
*Note: Do not include units in your building or complex that are metered or billed separately on another account.*

Hydro One Account Number (12 digits)	Customer Name	Service Address	Number of Units		
			Total Units	Eligible Residential Units	Non-Residential Units
<i>Sample: 200123456789</i>	<i>Baywood Condominium</i>	<i>123 Main Street, City</i>	<i>50</i>	<i>45</i>	<i>5</i>

The following individual has the authority to provide and certifies the accuracy of all the information provided on this form and any additional attachments. Please complete the applicable sections below.

<p><b>If Account Name is a Corporation</b> Insert Corporation’s Name: _____ Sign Here: _____ Name of Authorized Signing Officer: _____ Title: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete and that I have the authority to bind the Corporation. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>	<p><b>If Account Name is a Sole Proprietor</b> Name of Sole Proprietorship: _____ Name of Applicant: _____ Signature of Applicant: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>	<p><b>If Account Name is a Partnership</b> Name of Partnership: _____ Name of General Partner (if any): _____ Sign Here: _____ Name of Authorized Signing Officer: _____ Title: _____ Date: _____</p> <p>I certify the above information to be true, correct and complete and that I have the authority to bind the Corporation. <b>I understand that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.</b></p>
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All information submitted in this process will be used by Hydro One Networks Inc. solely in support of its obligations under the *Electricity Act, 1998* and the *Ontario Energy Board Act, 1998* and regulatory instruments made thereunder, applicable Ontario Energy Board Codes and Rules and associated policies, standards and procedures and its distribution licence. All submitted information will be assigned the appropriate confidentiality level upon receipt. **Based on the information provided, we may change your account status to a General Service rate classification if more than four residential units are declared against one metered residential class service, which may potentially increase your total electricity charges.**