



Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit enercare.ca/RegulatoryChanges. To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

Submitting Your Form to Enercare

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: client.care@enercare.ca
Subject: DRC Self Declaration Form

Mail: Enercare Connections
Attention: Client Care – DRC Self Declaration,
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

Important Information

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at client.care@enercare.ca if you have submitted a form directly to the LDC.

Have a question?

Contact your Client Manager or client.care@enercare.ca.

October 2015



Dear Customer,

Effective January 1, 2016, services classified as residential will by default be exempt from paying the debt retirement charge. To obtain exemption from the Debt Retirement Charge on accounts serving multiple residential units, you must first declare your eligibility.

The debt retirement charge payable by a user for a period commencing on or after May 1, 2002 is the amount calculated by multiplying the prescribed rate for the location at which the electricity is consumed, by the number of kilowatt hours of electricity consumed at that location during the period.

Pursuant to the Regulation filed under 156/15 of the Ontario Energy Board Act, 1998, and Ontario Reg 493/01, the Ontario Government has identified the criteria to determine eligibility to receive the exemption stating that an “*eligible residential unit*” means a unit that,

- (a) is a self-contained set of rooms located in a building or structure,
- (b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and
- (c) is used or intended for use as a residential premises;

For an account with multiple residential units that meet the eligibility requirements noted above, the user is exempt from the requirement to pay the debt retirement charge for a month with respect to the lesser of,

- (a) the amount of the user’s consumption of electricity in the month as set out in the invoice for the account; and
- (b) 1,500 kilowatt hours of electricity multiplied by the number of eligible residential units specified in the notice given to the distributor in accordance with section 5.4. O. Reg. 156/15, s. 2.

To declare your eligibility for the Debt Retirement Charge exemption, please complete the attached form. Once the signed declaration form has been received in our office, eligible accounts will be updated.

It is important to submit the necessary information to our office as soon as possible as forms received will be eligible for the Debt Retirement Charge exemption on **future bills only and will not be adjusted retroactively**. In addition, we will not adjust previous billings due to delays in processing that are a result of missing or inaccurate information on the form.

All information submitted in this process will be used by London Hydro Inc. in support of its obligations under the Electricity Act, 1998 and the Ontario Energy Board Act, 1998, applicable Ontario Energy Board Codes and Rules, associated policies, standards, procedures and its licence. This information is being collected and used for billing and auditing purposes. All submitted information will be assigned to the appropriate confidentiality levels on receipt.

This information will be retained by London Hydro Inc. and may be subject to review by the Minister of Finance pursuant to the Ontario Energy Board Act, 1998.

Please complete the attached form, sign and return as soon as possible by mail to London Hydro, Customer Services Dept., 111 Horton St., P.O. Box 2700, London, ON, N6A 4H6, by e-mail to billingsupport@londonhydro.com or by fax at (519) 661-5838.

Sincerely,

Customer Services,
London Hydro Inc.

**DEBT RETIREMENT CHARGE EXEMPTION
DECLARATION FORM
for
ACCOUNTS WITH ELIGIBLE RESIDENTIAL UNITS**

Please complete the following table ensuring the information provided matches the details on your invoice.

(Do not include units that are metered or billed separate from the account referenced)

London Hydro Billing Number	
London Hydro Customer Name	
Address of Service (not mailing address)	
Meter Number	
Number of Residential Units	

I hereby declare that the account listed above is eligible for the Debt Retirement Charge exemptions and the units counted as “Number of Residential Units” herewith are eligible units pursuant to the Regulation filed under 156/15 of the Ontario Energy Board Act, 1998, and Ontario Reg 493/01, stating that an **“eligible residential unit”** means a unit that,

- (a) is a self-contained set of rooms located in a building or structure,
- (b) contains kitchen and bathroom facilities that are intended for the use of the unit only, and
- (c) is used or intended for use as a residential premises;

The following individuals have the authority to provide and certify the accuracy of the information provided on this form. Please fill out and sign the applicable section.

(PLEASE PRINT)

Corporations Name: Name and Office of Authorized Officer:	
Sole Proprietor: Name of Applicant:	
Partnership’s Name: Name of Authorized Individual to sign on behalf of Partnership	

I certify the above information to be true, correct and complete. I accept that it is my responsibility to promptly notify London Hydro if any of this information changes and acknowledge that it is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the Electricity Act, 1998.

Signature of Certification: _____ Date: _____

(Signature of authorized agent/officer listed above)