



Enercare Connections

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enercare.ca

Effective January 1, 2016, the Government of Ontario is removing the Debt Retirement Charge (DRC) from certain residential electricity consumers' bills. Bulk metered multi-unit residential buildings are also eligible for a DRC exemption of up to 1,500 kWh per month per eligible residential unit.

In order to receive the DRC exemption, clients with an eligible bulk metered multi-residential building must notify their local distribution company (LDC). For information about the DRC exemption, visit enercare.ca/RegulatoryChanges. To assist clients, **Enercare will be managing the submission process on the client's behalf; however, clients must fully complete the DRC Self Declaration form as Enercare is not authorized to sign the form.**

Submitting Your Form to Enercare

Enercare requests for completed DRC Self Declaration forms to be submitted by November 15, 2015 in order to allow adequate time for review by Enercare and submission to the LDC. Provided that properly completed and executed forms are submitted to the LDC in advance of January 1, 2016, bulk bills should reflect the DRC exemption effective January 1, 2016.

Email: client.care@enercare.ca
Subject: DRC Self Declaration Form

Mail: Enercare Connections
Attention: Client Care – DRC Self Declaration,
4000 Victoria Park Avenue, Toronto, ON M2H 3P4

Important Information

Forms that are submitted directly to the LDC, instead of to Enercare, cannot be tracked by Enercare. By submitting your form to us, DRC related billing discrepancies will be mitigated. Please notify us at client.care@enercare.ca if you have submitted a form directly to the LDC.

Have a question?

Contact your Client Manager or client.care@enercare.ca.



Self-Declaration Form Debt Retirement Charge Exemption

Effective January 1, 2016, all electricity users with a residential rate class account will be exempt from the Debt Retirement Charge (DRC). Non-residential customers that provide electricity to one or more 'eligible residential units' will be eligible for a DRC exemption up to 1,500 kilowatt hours (kWh) per month multiplied by the number of eligible residential units included in the account.

Non-residential customers who qualify for the DRC exemption are required to self-declare their eligibility. Please note that the DRC exemption applies only to electricity consumed on or after January 1, 2016. Self-declarations received after that date will be applied to the next bill and not applied retroactively.

Step One – Are you eligible?

You are eligible for the DRC exemption if your account provides electricity to one or more eligible residential units. Ontario Regulation 493/01 defines an eligible residential unit as:

- a) A self-contained set of rooms located in a building or structure,
- b) that contains kitchen and bathroom facilities that are intended for the use of that unit only, and
- c) is used or intended for use as a residential premise.

Please visit www.ontario.ca/drc for more information on the DRC exemption.

Step Two – Complete this form:

If your account qualifies, please fill in the information below. If you have more than one qualified account, please list each account separately. If there are units in your building or complex that are metered or billed separately from the account referenced, please do not include them in the total number of units for that account.

By completing this form, you certify that the account(s) listed below provide(s) electricity that is consumed in at least one eligible residential unit.

Self-Declaration of Eligibility for the DRC Exemption under Ontario Regulation 493/01

Account Number	Account Holder Name(s)	Service Address	Number of Eligible Residential Units

Acknowledgement:

By completing this form, you are certifying that the information contained herein is complete and accurate and that you will notify Oakville Hydro promptly if any information changes. You must advise Oakville Hydro promptly in writing if

your account ceases to qualify for the Debt Retirement Charge exemption as an eligible multi-unit residential complex or if there is a change in the number of units within the property or complex.

The following individuals have authority to provide and certify the accuracy of the information on this form and any additional attachments. It is an offence to make a false or deceptive statement in a document submitted under Part V.1 (Debt Retirement Charge) of the *Electricity Act, 1998*. Please complete the applicable section below:

<p>Corporation's Name: _____</p> <p>Name & Office of Authorized Officer: _____</p>	<p>I certify that the above information to be true, correct and complete.</p> <p>_____ <i>Signature of Authorized Officer</i></p>	<p>Date: _____</p>
<p>Sole Proprietor: _____</p> <p>Name of Applicant: _____</p>	<p>I certify that the above information to be true, correct and complete.</p> <p>_____ <i>Signature of Applicant (should be same as Account Name)</i></p>	<p>Date: _____</p>
<p>Partnership's Name: _____</p> <p>Name of Authorized Individual to sign on behalf of Partnership: _____</p>	<p>I certify that the above information to be true, correct and complete.</p> <p>_____ <i>Signature of Applicant (should be same as Account Name)</i></p>	<p>Date: _____</p>

Your personal information is collected on this form by Oakville Hydro, under the authority of the Electricity Act, Section 29. Your personal information will be used for the purposes of billing you for electricity services. If you have any questions about this collection, the ways in which your personal information may be used by Oakville Hydro, or would like further information about Oakville Hydro's privacy policies, please contact: Privacy Officer, Oakville Hydro by telephone at 905-825-9400, or by email at: privacyofficer@oakvillehydro.com. You may also visit our website at www.oakvillehydro.com and view Oakville Hydro's Privacy Statement for more information.

PLEASE RETURN THIS COMPLETED FORM TO:

Mail: Oakville Hydro
 Attn: Billing Department
 861 Redwood Square
 Oakville, ON L6K 0C7
 Email: hydro@oakvillehydro.com